

# CURBSIDE CHECKOUTS

**PLEASE READ CAREFULLY.**

- Email [info@groesbecklibrary.org](mailto:info@groesbecklibrary.org) with your request.
- You can check out up to 10 books if your account is in good standing and you do not have a history of losing materials without replacing/paying for them.
- When your order is ready, staff will call you to schedule your pick-up time and date.
- **Curbside deliveries will be made at the back/side entrance on PRESTON STREET, NOT the parking lot side on Fannin.**
- When you arrive during your time slot, call (254)729-3667 to let staff know you are there.
- **DO NOT GET OUT OF YOUR CAR when staff brings your books out.** Staff will place the books on the curb and then you may get out and get the books when they walk away. We miss you all so much, but we want to make sure we are doing everything we can to reduce risk to both you and our staff.

## **RETURNS:**

If you have not been ill or recently exposed to illness, you may return books to the plastic 'RETURNS' tub that will be on the Library sidewalk entrance **ONLY DURING THE**

**HOURS: Monday-Thursday, 11am-3pm.**

**Due dates will be 4 weeks instead of 2 weeks; there will not be late fees at this time, but you will be responsible for damaged or lost materials.**

**COPY AND PASTE THE TEXT BELOW INTO THE EMAIL AND FILL IT OUT TO MAKE A CURBSIDE REQUEST.**

Name:

Library Card #:

Contact #:

Title(s) AND Author:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.